



Investigative Reporters and Editors - Exhibitor/Recruiter Application

2020 NICAR Conference – March 5-8 - New Orleans, LA

Contact Information

Name: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Exhibitor Package:	Recruiting Package:
<p><u>Exhibitor</u> Includes tabletop space at the NICAR conference, exhibitor listing on the conference website, mobile app & signage and a quarter-page color ad in The IRE Journal.</p> <p>Exhibitor \$1,500 Nonprofit \$1,250</p> <p>University \$1,000</p> <p>How to be listed for exhibitor signage: _____</p> <p>Website to be linked to exhibitor listing online: _____</p>	<p><u>Recruiter</u> Includes tabletop recruiter space at NICAR conference, recruiter listing on conference website, mobile app & signage and discounted job postings for one year.</p> <p>Recruiter \$1,000</p> <p>How to be listed for recruiter signage: _____</p> <p>Website to be linked to recruiter listing online: _____</p>

On-site staffing
<p>Two representatives are included in your package. Additional booth representatives are \$50 per person. If your representatives are qualified, current IRE members and wish to attend conference sessions, they must register and pay conference registration.</p> <p>Name: _____ Name: _____</p> <p>Email: _____ Email: _____</p> <p><i>Additional requirements, including phone lines, internet access and receiving/storage of shipped items, must be arranged through the hotel and are the responsibility of the exhibitor or recruiter. Exhibitors/Recruiters are responsible for any and all costs associated with additional service requests. Details and ordering information will be provided after your application is processed.</i></p>

Payment Information

Total: _____ Check _____ MC _____ VISA _____ AMEX _____ DISCOVER _____

Card #: _____ Sec Code: _____ Exp. Date: _____

Name on card: _____

Signature: _____

For questions, please contact Stephanie Klimstra, Director of Events, stephanie@ire.org, #407-246-9097.

Completed application forms can be emailed to stephanie@ire.org or faxed to #407-536-9923



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Exhibit Set-up and Hours:

Set-up hours will be sent via email once applications are accepted, as the hours are different for each conference. (IRE reserves the right to modify the hours in accordance with hotel policies and/or event scheduling needs).

Approval of Applicants:

IRE reserves the right to approve all exhibitors and recruiters.

Exhibitor/Recruiter registration:

Special note: Exhibitors and recruiters who are current members of IRE may attend conference sessions if they register and pay using the conference registration form (available at www.ire.org). IRE's membership is made up of professional (limited to people substantially engaged in news gathering, presentation or production), academic (limited to people engaged full-time in research or teaching in the field of journalism.), associate (available to former professional or academic IRE members who are not retired, individuals engaged part-time in reporting or editing, plus individuals recognized by the Board of Directors for their contributions to IRE or to the field of investigative reporting and editing. Not eligible for voting rights), retiree (people who formerly belonged to the professional and/or academic class but have retired from their occupation) and student members (college students pursuing a degree).

Cancellation:

If you must cancel your attendance, your exhibitor/recruiter registration fee will be applied to the following year's conference. Refunds will not be made. If IRE must cancel the conference, your registration fee will be refunded.

Security:

IRE will have no liability for any loss or damage sustained during show hours or at any other time. We arrange for security officers to walk the area during the overnight hours but cannot accept liability for your materials.

Hold harmless:

I understand and agree to release and hold harmless Investigative Reporters and Editors, Inc. (IRE), and its officers, directors, employees, agents, associates, volunteers, representatives, and affiliates from any and all losses, damages to persons, goods, or property, claims, expenses, governmental charges or fines, attorney's fees, costs of responding to, participating in, or attending any legal proceeding as a witness or otherwise, or delay for which they are or may be legally liable or potentially liable, whether arising in or from negligence or other tort, contract, quasi-contract, violation or statute, rule, or regulation, or otherwise, while enroute to, attending, participating in, participating as an exhibitor, or leaving the IRE/NICAR conference(s) and further agree to indemnify fully IRE for any and all losses that arise or may arise from this agreement.

I have read the foregoing and represent and warrant that I am fully authorized to enter into this agreement.

Please return the completed the Exhibitor and Recruiter Application to IRE. Please keep copies for your records.

Name (print) _____

Signature _____ **Date** _____